

"Hospital Report" Instructions

Only those activities that involve service to, visits to, the loan of equipment to or the donation of items listed below to **live** veterans are reported on this form. That includes those veterans in VA, military and other hospitals, nursing homes, shut-ins, the impoverished and the homeless. This report is submitted to the Department of Arizona Hospital Chairman.

Note:

1. Funerals are reported on the "Chaplain's Report", which is submitted to the State Chaplain.
2. Helping veterans or their widows receiving benefits is reported on the "Service Officer Report", which is submitted to the State Service officer.
3. Type or print **legibly in ink**.
4. Prepare in duplicate:
 - a. One for the Post File,
 - b. One sent to the Department of Arizona **Hospital Chairman**.

Fill in the Report Period Month; the Year, Post Number and the District Number.

Type or print legibly the name of the person submitting this Report (Do NOT sign), the person's Post Title.

How Many: Enter the number of visits;

Number of Persons Participated: Enter the total count for each visit

Total Hours: Sum up the hours for each person for each event

Total Miles: Sum up the total miles for each person for each event

Persons Benefited: count of people visited, who participated in an event or received donation

Sub Total: Sum of each column

Hospital Equipment Loaned: Not used

Each Column Total:

Number of Persons Participated, copy the number straight down

Total hours is the Sum times the Multiplied X

Total Miles: Sum of miles time the Multiplied X

Donations: Sum of Donations plus Hospital Equipment Loaned

Persons Benefited: Sum of all people

Item: Table to list the details of those items donated and their estimated value

Credit Values for Donated Equipment

Crutches (Canadian)	\$ 21.95
Crutches (Regular)	\$ 20.00
Hospital Bed (Electric)	\$ 190.00
Hospital Bed (Regular)	\$ 70.00
Potty Chair	\$ 24.00
Walker	\$ 21.95
Wheel Chair	\$ 53.50
Geri Bed/Chair	\$ 25.00
Power Wheel Chair	\$250.00
Walker Wheels & Brakes	\$25.00
Wheel Chair Ramp/Auto	\$250.00
Canes	\$5.00

Credit Values for "Donated Clothing"

(Actual Price for Purchased Items)		
	Men's	Women's
Bathrobe	\$ 5.00	\$ 5.00
Belt	\$ 2.00	\$ 2.00
Dress	N/A	\$ 8.00
Jacket/Coat	\$10.00	\$10.00
Pajamas/Nightgown	\$ 3.00	\$ 3.00
Shirt/Blouse	\$ 3.00	\$ 1.50
Shoes	\$ 2.00	\$ 2.00
Skirt	N/A	\$ 5.00
Sweater	\$ 4.00	\$ 4.00
Trousers/Jeans/Slack	\$ 5.00	\$ 3.50

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Credit Values for "Other Donations"

Bed Jacket	\$ 34.50
Books & Magazines (new)	Cost
Books & Magazines (used)	1/2 Cost
Flower Vase	
Small	\$ 1.00
Medium	\$ 2.00
Large	\$ 3.00
Jigsaw Puzzle	\$ 2.00
Knitted Cap	\$ 5.00
Knitted Slippers	\$10.00
Lap Robe, Knitted	
Small 24"x32"	\$40.00
Medium 36" x 40"	\$56.00
Large 48"x48"	\$66.00
Lap Robe, Patchwork	\$ 34.50
Long Slipper Bed Socks	\$ 12.00
Pillow	
Medium 10" x 10"	\$ 7.00
Large 12"x12"	\$ 8.50
Playing Cards	\$.50
Shoulder Stole	\$20.00
Wheel Chair Caddie	\$10.00
Wheel Chair Cushion	\$12.00

Credit Values for "Donated Food"

(Actual Price for Purchased Items)

Brownies	(per dozen)	\$6.00
Cake		
Plain		\$5.00
Decorated		\$6.00
Candy	(per pound)	\$6.00
Cookies		
Plain	(per dozen)	\$4.50
Decorated	(per dozen)	\$6.00
Cupcakes		
Plain	(per dozen)	\$4.00
Decorated	(per dozen)	\$6.00
Deviled Eggs	(per dozen)	\$5.00
Fruit Bread	(per loaf)	\$5.00
Jell-O		
Plain	(per gallon)	\$3.00
With Fruit	(per gallon)	\$5.00
Pie	(each)	\$5.50
Salad	(per gallon)	\$5.00
Sandwich	(each)	\$2.00